

RECORDS FEE SCHEDULE

TRAFFIC RECORDS

	PAGES	FEE
Initial Traffic Crash Report	No limit	\$7.50
Supplemental Traffic Crash Report(s) <i>*Do not release in the event of pending criminal investigation or charges.</i>	1-25 26-500 501+	\$1.00 per page \$0.50 per page \$0.25 per page
Photographs Digital images Images burned onto CD(s) (upon request) Photographs maintained in non-digital format (4x6 - \$10/each; 8x10 - \$15/each)	Per image Per CD Per print	\$5.00 + \$25.00 \$10.00-15.00
Video Recordings (dash & body camera footage sent via link) Video(s) burned onto CD(s) (upon request) <i>* Estimates to be provided where production costs exceed the minimum fee and will not be processed further until requester agrees to pay the additional costs.</i> Crime Scene Video Documentation	Per hour Per CD Per Video	\$50.00 + 25.00 75.00

CRIMINAL RECORDS

Initial Report	No limit	\$10.00
Supplemental Report(s) <i>*Do not release in the event of pending criminal investigation or charges.</i>	1-25 26-500 501+	\$1.00 per page \$0.50 per page \$0.25 per page
Crime Reports (file numbers, date, time, address, incident type) Report with charts and graphs analysis	Per request Per request	\$10.00 \$25.00
Records/Background Check	Per request	\$10.00
Photographs Digital images Images burned onto CD(s) (upon request) Photographs maintained in non-digital format (4x6 - \$10/each; 8x10 - \$15/each)	Per image Per CD Per print	\$5.00 + \$25.00 \$10.00-15.00
Video Recordings (dash & body camera footage sent via link) Video(s) burned onto CD(s) (upon request) <i>* Estimates to be provided where production costs exceed the minimum fee and will not be processed further until requester agrees to pay the additional costs.</i> Crime Scene Video Documentation	Per hour Per CD Per video	\$50.00 + 25.00 75.00

JAIL RECORDS

Booking Records (includes information required under C.Cr.P. art. 228) Other documents	Per request Per page	\$10.00 \$1.00
Mugshots (<i>See C.Cr.P. art 234(B), (C)(1)(d), (e) for circumstances allowing production</i>)	Per Mugshot	\$10.00

AUDIO RECORDS

Audio Recordings Audio file(s) via link Audio file(s) burned onto CD(s) (upon request)	Per hour Per CD	\$30.00 + \$25.00
CAD Printout	Per report	\$7.50

MISCELLANEOUS

Mailing fee/Postage	Per request	Actual cost
Fax Charge	Per request	\$5.00
Tax Bill	Per bill	5.00
Miscellaneous Records	1-25 26-500 501+	\$1.00 per page \$0.50 per page \$0.25 per page
Computer Printouts, Payroll, Tax, etc. <i>*Fee estimates for other records to be provided upon request.</i>	Per page	\$2.00